

Rain CII Carbon LLC

Job Description

Job Title: Maintenance (Mechanic) Technician
Location: Robinson
Employee's Name:

Reports To: Maintenance Manager
FLSA Status: Non-Exempt
Prepared Date: 10/1/2016
Approved By: /Stephen L. Rowland

Approved Date: 04/01/2010

GENERAL PURPOSE OF JOB

Maintains mechanical performance for all plant equipment—including performing repairs, installations, operational inspections and participating in developing improvements.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Works in a safe manner at all times, which requires adherence to safety policies, regulations, and standards. Recognizes, assesses, and mitigates hazards.
- Able to learn and understand environmental requirements and follow those requirements.
- Performs repair-oriented activities on a daily basis, based upon immediate needs and maintenance scheduling.
- Performs various types of welding, burning, cutting, fabrication, repairs and improvements to equipment throughout the plant.
- Conducts preventive maintenance checks and services on all equipment.
- Performs mechanical repairs on all plant equipment, facilities and grounds throughout the plant.
- Performs minor electrical repairs as needed. May perform minor carpentry work in and around the plant.
- Operates mobile equipment as required to perform maintenance work, to include but not limited to forklifts, manlifts, tractors, skidsteers, 10 wheel trucks, etc.
- Reports any problems or safety issues to appropriate personnel.
- May take a lead role in maintenance projects or oversee contract work.
- Will be assigned as primary mechanic for specific equipment or areas of the plant.
- Participates in the continuous improvement of product and plant processes and performs other duties as required.
- Performs work from heights that require the use of fall protection.
- Attends occasional maintenance oriented classes at various locations.

JOB COMPLEXITY AND SCOPE

Performs activities based on priority, criticality, machine availability, and available funding. Although some of the aspects of work may be defined, parts may be variable. Participates in problem solving activities related to improving the production process and work environment.

EDUCATION and/or EXPERIENCE

Two years related training from college or vocational school; and/or one to two years related experience; or equivalent combination of education and experience. Machining or millwright background is preferred with the ability to utilize basic machinist's tools such as: dial indicators, calipers, and micrometers.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, mechanical blueprints, and procedure manuals. Ability to write routine reports and correspondence. Ability to present information to small groups. Must be versed in basic computer operations.

INTERPERSONAL COMMUNICATION

Work requires resolving mutual problems and collaborating with others.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers common fractions, and decimals. Ability to compute and/or understand rate, ratio, and percent and to draw and/or interpret graphs. Ability to calculate figures, amounts, lengths, area, circumference, and volume. Ability to apply and/or understand concepts of basic algebra and geometry.

REASONING ABILITY

Ability to solve practical problems using available tools, resources, etc. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to stand, walk, talk or hear, and use hands and/or fingers to handle or feel. The employee is periodically required to sit, reach above shoulder height, stoop, kneel, crouch or squat, twist, crawl, drive (forklifts, loaders, or other vehicles), and climb ladders. The employee is also required several times each week to climb and/or balance on flights of stairs of more than 25 steps. The employee is periodically required to lift, push, or pull - up to 25 pounds periodically and occasionally up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Hearing protection is often required. May be required to wear respiratory protection.

LICENSE REQUIREMENT

Maintenance personnel must hold a valid driver's license.

AVAILABILITY

Maintenance personnel are required on a semi-set schedule to be on call and available for after-hours maintenance needs of the plant.

WORK ENVIRONMENT

While performing the duties of this job, the employee is periodically exposed to working in wet or humid non-weather conditions, working in high or precarious

places, fumes or airborne particles, toxic or corrosive chemicals, extreme non-weather cold, extreme non-weather heat, and vibration. The employee is also frequently exposed to working near mechanical and electrical processes, outdoor weather conditions, and risk of electrical shock. The noise level in the work environment may require hearing protection.

This Position Description reflects the general level and nature of the Position. It is not intended to be all-inclusive.

X_____

Employee Signature/Date

X_____

Hiring Manager Signature/Date

<p>The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p>
