



**Rain CII Carbon LLC**  
**SALARIED POSITION DESCRIPTION**

Position Title: <b>Maintenance Supervisor</b>	Employee:	Date Prepared: <b>11/04/2016</b>		
Department: <b>Operations</b>	Type of Action: <input checked="" type="checkbox"/> New Position Revised Position  <input type="checkbox"/> Other: (explain):	<input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> Exempt		
Location: <b>Chalmette</b>				
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%; vertical-align: top;"> <b>I PURPOSE</b>            State major objective; fundamental reasons for existence of the Position.   <b>II POSITION DEMANDS</b>            Education requirements, experience level, and special skills required for fully acceptable performance.   <b>III WORKING RELATIONSHIPS</b>            To whom the Position reports. Supervision of others. Internal and external contacts.   <b>IV ACCOUNTABILITIES &amp; MEASURES</b>            Describe in order of relative importance. Indicate tangible measures for each accountability.         </td> <td style="width:70%; vertical-align: top;">           Please number the paragraphs to correspond with outline in left margin.   <b>I. PURPOSE</b>            To support and provide guidance to plant maintenance personnel, maintenance planner and to ensure the continuous operation of the Chalmette facility and equipment by planning, organizing, and coordinating routine and major maintenance activities.   <b>II. POSITIONS DEMANDS</b>            This position requires a degree in mechanical, or applicable, engineering, or at least three (3) years of related work experience. Budgeting ability, evaluating and negotiating purchases, bidding and managing projects required. Experience working with vendors, contractors, and plant personnel necessary. Must have experience working in the maintenance module of SAP. Must have excellent maintenance knowledge and be familiar with the operational aspects of coke calcining operations and waste heat recovery. Must be able to diagnose, problem solve, plan and execute the maintenance of plant equipment.   <b>III. WORKING RELATIONSHIPS</b>            Reports directly to the Chalmette Maintenance Manager. Communicates with production and maintenance personnel, maintenance planner and other engineers and technical personnel, management and outside business contacts.   <b>IV. ACCOUNTABILITIES &amp; MEASURES</b>            Safety – OSHA recordable injury and illnesses            Environmental Control – Compliance with environmental permits            Maintenance Cost – Actual vs budget routine and major maintenance cost            Operating Factor – Actual vs budget operating factor            Preventative Maintenance – Percentage completion of PM work orders             (This Position Description reflects the general level and nature of the Position. It is not intended to be all-inclusive.)         </td> </tr> </table>			<b>I PURPOSE</b> State major objective; fundamental reasons for existence of the Position.  <b>II POSITION DEMANDS</b> Education requirements, experience level, and special skills required for fully acceptable performance.  <b>III WORKING RELATIONSHIPS</b> To whom the Position reports. Supervision of others. Internal and external contacts.  <b>IV ACCOUNTABILITIES &amp; MEASURES</b> Describe in order of relative importance. Indicate tangible measures for each accountability.	Please number the paragraphs to correspond with outline in left margin.  <b>I. PURPOSE</b> To support and provide guidance to plant maintenance personnel, maintenance planner and to ensure the continuous operation of the Chalmette facility and equipment by planning, organizing, and coordinating routine and major maintenance activities.  <b>II. POSITIONS DEMANDS</b> This position requires a degree in mechanical, or applicable, engineering, or at least three (3) years of related work experience. Budgeting ability, evaluating and negotiating purchases, bidding and managing projects required. Experience working with vendors, contractors, and plant personnel necessary. Must have experience working in the maintenance module of SAP. Must have excellent maintenance knowledge and be familiar with the operational aspects of coke calcining operations and waste heat recovery. Must be able to diagnose, problem solve, plan and execute the maintenance of plant equipment.  <b>III. WORKING RELATIONSHIPS</b> Reports directly to the Chalmette Maintenance Manager. Communicates with production and maintenance personnel, maintenance planner and other engineers and technical personnel, management and outside business contacts.  <b>IV. ACCOUNTABILITIES &amp; MEASURES</b> Safety – OSHA recordable injury and illnesses Environmental Control – Compliance with environmental permits Maintenance Cost – Actual vs budget routine and major maintenance cost Operating Factor – Actual vs budget operating factor Preventative Maintenance – Percentage completion of PM work orders  (This Position Description reflects the general level and nature of the Position. It is not intended to be all-inclusive.)
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1. Incumbent Name/Date	2. Originating Supervisor/Date	3. Facility Manager/Date		
4. Department Head/Date	5. Human Resources/Date	6. President/Date		